



Driveway and Culvert Application & Permit

City of
Nekoosa

Date: _____ Permit #: _____ Project Location: _____

Owner's Name: _____ Phone: _____ Email: _____

Contractor Name: _____ Phone: _____ Email: _____

Zoning District: _____ Description: _____

Applications shall comply with 8.12 of the City Code.

- (1) Permit required. No person shall construct any new driveway across any sidewalk or curbing without first obtaining a driveway and/or culvert permit from the Director of Public Works. The applicant for a driveway permit shall file the application with the Director and furnish a drawing designating his property lines, the location and width of the proposed driveway and the location of any driveway and street intersection within 115 feet of the proposed driveway.
- (2) Fee. No fee shall be charged.
- (3) Specifications for driveway construction.
 - (a) Width. In residential areas, no single driveway shall exceed 14 feet in width, and no double driveway 24 feet in width, at the outer or street edge of the sidewalk, and in industrial and commercial areas, no driveway shall exceed 35 feet in width at the outer or street edge of the sidewalk, unless approved by the Board of Public Works.
 - (b) Interference with intersections prohibited. At street intersections, a driveway shall not provide direct ingress or egress to or from the street intersection area and shall not occupy areas of the roadway deemed necessary by the Board of Public Works for effective traffic control or for highway signs or signals. All applications providing for location of a driveway within 15 feet of an intersection in residential districts and 25 feet in commercial and industrial districts shall be submitted to the Board of Public Works. The Board shall approve or disapprove the granting of the permit upon determining whether or not such driveway would be detrimental to traffic control and safety.
 - (c) Interference with street prohibited. No driveway apron shall extend out into the street farther than the face of the curb or roadway surface.
 - (d) Number of driveways limited. No more than one driveway shall be constructed for any residential lot or premises without the approval of the Board of Public Works.
 - (e) Workmanship and materials. All driveway entrances and approaches which are constructed across sidewalks shall be paved in accordance with the requirements for sidewalk construction in § 8.10(5) of this chapter. When curb or gutter is removed, the new connection shall be of equivalent acceptable material, and curb returns shall be provided or restored in a neat workmanlike manner. Driveway surfaces shall connect with the street pavement and sidewalk in a neat workmanlike manner.

(4) Specifications for culvert construction.

- (a) Size and location. All culverts placed on, in or along the highways, streets or alleys of the City, either under private driveways leading from the public highways to private property or otherwise, shall be of sufficient size and constructed in such manner and of such materials as to provide means for the flow of water naturally accumulating or flowing along the ditches on such highways, streets or alleys. Such culvert shall not be less than 12 inches in diameter and shall be of sufficient length to prevent injury to persons or property in the use of the highways and the entrance to and exit from the highways over and across such culverts. The Director of Public Works may determine the size of the culvert required. Any culvert hereafter installed in the City shall have concrete panels or riprap.
- (b) Conditions for building. No building permit for the lot or parcel shall be issued by the Director of Public Works until he is satisfied that the culvert has been placed, that sufficient gravel has been placed thereon to afford ingress and egress, and that the concrete end panels are in place.
- (c) Existing culverts. The Director of Public Works may investigate, approve or disapprove the various existing culverts or other drainpipes placed in the highways, streets or alleys in the City. The Director may require concrete end panels to be placed on existing culvert installations where he determines it to be in the best interest of the City and the abutting property owners. The Director may also require the owner of an abutting property to remove, or cause to be removed or replaced with adequate facilities, any culverts or drainpipes which do not conform to the requirements as provided herein when, in his judgment, it is necessary to do so, either for the orderly construction, maintenance or repair of any such highway, street or alley or in providing for a proper drainage system thereon.

Owner / Contractor Signature

Date

Application Approved Date: _____

Signed: _____

Date: _____

Director of Public Works